

**TOWN OF ST. WALBURG COUNCIL REGULAR COUNCIL MEETING  
JUNE 27, 2019 CALLED FOR 1:00 P.M.  
TOWN OF ST. WALBURG COUNCIL CHAMBERS**

**MEMBERS PRESENT: MAYOR GEORGE PRUDAT, DEPUTY MAYOR JAMIE HALLETT, COUNCILLORS TED WOLFE, JEAN STEINACHER, VIRGINIA MOWERY, KRISTIN LUKAN**  
**STAFF PRESENT: CHIEF ADMINISTRATIVE OFFICER SHILOH BRONKEN**  
**MEMBERS ABSENT: COUNCILLOR NANCY SCHNEIDER**

1:13 p.m. Call to Order by Mayor George Prudat  
Moment of Personal Reflection

2019 - 235	J. HALLETT	APPROVAL OF AGENDA FOR JUNE 27, 2019	That the agenda as presented be accepted as a guide and attached to the minutes of June 27, 2019	CARRIED
2019 - 236	J. HALLETT	LIST OF UPCOMING EVENTS/MEETINGS	That the List of Upcoming Events/Meetings be accepted with the revisions and attendees - July 31, 2019 P&P to be moved to August 8, 2019 - July 25, 2019 RSM to be moved to July 22 @ 6:30 p.m.	CARRIED
2019 - 237	V. MOWERY	MAY 23, 2019 REGULAR SCHEDULE COUNCIL MEETING MINUTES	That the May 23, 2019 Regular Scheduled Council meeting minutes as amended be adopted with the approval date to be June 27, 2019, with the following: 1. Adoption should read "June 27, 2019" 2. Add "CAO" to Resolution 2019-218	CARRIED
		DELEGATION: BRIGHTSAND LAKE REGIONAL PARK AUTHORITY	1:15 p.m. Welcomed C. Larre to the June 27, 2019 Regular Scheduled Council meeting as a representative for the Brightsand Lake Regional Park Authority for an update 1:35 pm Thanked C. Larre for attending the June 27, 2019 Regular Scheduled Council meeting on behalf of the Brightsand Lake Regional Park Authority	
2019 - 238	J. STEINACHER	BRIGHTSAND LAKE REGIONAL PARK AUTHORITY	That the Town Council accepts the verbal report as presented by C. Larre and the May 13, 2019 Minutes with thanks; furthermore, that the minutes dated May 13, 2019 be filed and that all appointees for the Brightsand Lake Regional Park Authority be invited to the July 22, 2019 Council meeting at 6:30 p.m.	CARRIED
		DELEGATION: NORTH SASKATCHEWAN RIVER MUNICIPAL HEALTH HOLDINGS	1:35 p.m. Welcomed E. Reeve to the June 27, 2019 Regular Scheduled Council meeting as a representative for the North Saskatchewan River Municipal Health Holdings for an update 1:53 pm Thanked E. Reeve for attending the June 27, 2019 Regular Scheduled Council meeting on behalf of the North Saskatchewan River Municipal Health Holdings	
2019 - 239	T. WOLFE	NORTH SASKATCHEWAN RIVER MUNICIPAL HEALTH HOLDINGS	That the Town Council accepts the verbal report as presented by E. Reeve and the minutes and updates from May 21, 2019 and June 17, 2019 with thanks; furthermore, that the minutes be filed	CARRIED
2019 - 240	T. WOLFE	JULY 1, 2019 TRANSIT SERVICE	That the Town of St. Walburg forgive the costs for the Transit Service on July 1, 2019 for Brightsand Lake Regional Park	CARRIED
2019 - 241	V. MOWERY	CAO REPORT	That the CAO reports including Memo, One Note, and Staff Meeting as presented be accepted with thanks and filed; furthermore, the CAO request for holidays from July 2 to 12 inclusive be approved	CARRIED
2019 - 242	V. MOWERY	BYLAW 2019-09 TO PROVIDE FOR THE ABATEMENT OF NUISANCES	That Bylaw 2019-09, a bylaw to provide for the abatement of nuisances be given first reading at the June 27, 2019 Regular Scheduled Council meeting	CARRIED
2019 - 243	J. HALLETT	BYLAW 2019-10 TO REGULATE THE PROCEEDINGS OF MUNICIPAL COUNCIL AND COUNCIL COMMITTEES	That Bylaw 2019-10, a bylaw to regulate the proceedings of municipal council and council's committees be given first reading at the June 27, 2019 Regular Scheduled Council meeting	CARRIED
2019 - 244	J. HALLETT	DISCRETIONARY DEVELOPMENT PERMIT	That the Development Application for #26 - 1st Street East be given discretionary approval	CARRIED

  


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2019 - 245	V. MOWERY	MINISTRY OF GOVERNMENT RELATIONS - BYLAW 2019-04	That the correspondence from the Ministry of Government Relations dated June 12, 2019 be accepted; furthermore, that the considerations noted be forwarded to Northbound Planning for a future amendment	CARRIED
2019 - 246	J. STEINACHER	2019 MILL RATE AND MILL RATE FACTOR	That the Town of St. Walburg approves the 2019 Mill Rate of 5.6 and the 2019 Mill Rate Factor of 1.8 for Commercial properties to reflect the 2019 Budget approved by resolution 2019-009 on January 10, 2019	CARRIED
2019 - 247	K. LUKAN	TOWN OF ST. WALBURG POLICY	That the following policies as presented be approved and added to the Town of St. Walburg Policy and Procedures Manual with an implementation date of June 27, 2019: <ul style="list-style-type: none"> <li>• 300-01 - Fire Protection</li> <li>• 300-02 - Emergency Mutual Aid - EMO</li> <li>• 300-02.01 - Public Alerting</li> <li>• 300-03 - 9-1-1 Emergency Service</li> <li>• 300-05 - Pest Control</li> <li>• 300-05.01 - Pest Control Products</li> <li>• 300-06 - Fire Extinguishers</li> <li>• 300-07 - First Aid Equipment and Supplies</li> <li>• 300-08 - Bylaw Enforcement Officer</li> <li>• 300-10 - Local Authority Freedom of Information</li> </ul>	CARRIED
2019 - 248	J. HALLETT	TOWN OF ST. WALBURG STRATEGIC PLAN	That the Town of St. Walburg adopts the Strategic Plan dated February 27, 2019 as a living document to create a coordinated and systematic process for development of the overall direction of the Town of St. Walburg to optimize future potential	CARRIED
2019 - 249	T. WOLFE	ECONOMIC DEVELOPMENT ADVISORY COMMITTEE (ECODRIVE) TERMS OF REFERENCE	That the Terms of Reference as presented by the Economic Development Advisory Committee (EcoDrive) be approved as presented and added to the Town of St. Walburg Policy and Procedures Manual	CARRIED
2019 - 250	K. LUKAN	PARCEL A PLAN 89B07438, OFFER TO PURCHASE	That the Town of St. Walburg accepts the counteroffer as presented for Parcel A, Plan 89B07438, for the amount of \$67,500.00; furthermore, that the Mayor and CAO sign all documents to complete the sale	CARRIED
2019 - 251	V. MOWERY	PRIORITIES & PLANNING MEMOS - MAY 29 AND JUNE 26, 2019	That the Priorities and Planning Chair memos as presented to the CAO be accepted with thanks and attached to the minutes of June 27, 2019; furthermore, the agenda and minutes dated May 29, 2019 and June 26, 2019 be accepted with thanks and filed	CARRIED
2019 - 252	K. LUKAN	TOWN OF ST. WALBURG JUNE 13, 2019 ACCOUNTS FOR PAYMENT	That the Town of St. Walburg Accounts for Payment on June 13, 2019 being cheques #8937 to #8966 and other payments #19060101-Man to #19060110-Man totalling \$88,235.54 be approved as presented for payment	CARRIED
2019 - 253	K. LUKAN	TOWN OF ST. WALBURG JUNE 27, 2019 ACCOUNTS FOR PAYMENT	That the Town of St. Walburg Accounts for Payment on June 27, 2019 being cheques #8967 to #9033 and other payments #19060201-Man to #19060203-Man totalling \$369,456.29 be approved as presented for payment	CARRIED

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2019 - 254	J. HALLETT	ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION JUNE 2019 ACCOUNTS FOR PAYMENT	That the St. Walburg and District Fire and Rescue Association Accounts for Payment on June 27, 2019 being cheques #180 to #188 and other payments #190601 to #190630 totalling \$39,528.69 be approved as presented for payment	CARRIED
2019 - 255	V. MOWERY	FINANCIAL REPORTS FOR MAY 31, 2019	That the Town of St. Walburg accepts the Balance Sheet, Income Statement, and Budgetary Control as of May 31, 2019 as presented by the CAO	CARRIED
2019 -256	J. HALLETT	TRANSFER FROM RESERVES FOR THE TRANSIT BUS PURCHASE	That the Town of St. Walburg approves the CAO to transfer the \$20,000.00 from the General ISave Account for the Transit Bus purchase to General Chequing Account	CARRIED
2019 - 257	J. STEINACHER	FINANCE COMMITTEE MEMO	That the Finance Committee memo, with recommendation #3 stricken, as presented to the CAO be accepted with thanks and attached to the minutes of June 27, 2019; furthermore, that the agenda and minutes dated June 13, 2019 be accepted with thanks and filed	CARRIED
2019 - 258	T. WOLFE	PUBLIC WORKS COMMITTEE MEMO	That the Public Works memo as presented to the CAO be accepted with thanks and attached to the minutes of June 27, 2019; furthermore, that the agenda and minutes dated June 12, 2019 be accepted with thanks and filed	CARRIED
2019 - 259	V. MOWERY	COMMUNITY AND CULTURE GRANT 2019	That the Town of St. Walburg approves the following applications, totalling \$13,119.75, for the Community and Culture Grant 2019: <ul style="list-style-type: none"> <li>• 2019-001: St. Walburg Seniors' and Pensioners - \$1,470.00</li> <li>• 2019-002: St. Walburg Allied Arts Council - \$567.00</li> <li>• 2019-003: St. Walburg Library - \$1,810.00</li> <li>• 2019-004: St. Walburg Museum - \$2,972.75</li> <li>• 2019-005: Imhoff Museum - \$5,000.00</li> <li>• 2019-006: St. Walburg Minor Ball - \$1,300.00</li> </ul>	CARRIED
2019 - 260	T. WOLFE	BANNERS AND PROMOTIONAL ITEMS	That the Town of St. Walburg approves the purchase of new banners for advertisement along main corridors in St. Walburg utilizing the existing hangers and the purchase of promotional items for the Town of St. Walburg	CARRIED
2019 - 261	J. HALLETT	COMMUNITY PLANNING COMMITTEE MEMOS	That the Community Planning memos as presented to the CAO be accepted with thanks and attached to the minutes of June 27, 2019; furthermore, that the agenda and minutes dated May 28 and June 11, 2019 be accepted with thanks and filed	CARRIED
2019 - 263	J. STEINACHER	SKIMMERS AND GREASE TRAPS	That the CAO draft and send out correspondence to all Commercial and Industrial Ratepayers with respect to skimmers and grease traps that are in accordance with Municipal Bylaws 4-2009 and 11-2010	CARRIED
2019 - 264	T. WOLFE	MAY 2019 WATER TREATMENT PLANT DAILY LOG	That the Water Treatment Plant Daily Log as presented to the Utilities Committee by D. Panko - Utilities Supervisor, for May 2019, be accepted with thanks and filed	CARRIED
2019 - 265	J. HALLETT	2019 ANNUAL NOTICE TO CONSUMERS	That the Town of St. Walburg approves the 2019 Annual Notice to Consumers; furthermore, that the CAO distribute the Notice with the July utility bills	CARRIED
2019 - 266	J. HALLETT	ICONIX WATER METER REPLACEMENT	That the Town of St. Walburg supports the recommendation of the Utilities Committee to proactively place the entire Town on a precautionary drinking water advisory during the water meter replacement period of July and August, 2019	CARRIED
2019 - 267	J. HALLETT	UTILITIES COMMITTEE MEMO	That the Utilities Committee memo as presented to the CAO be accepted with thanks and attached to the minutes of June 27, 2019; furthermore, that the agenda and minutes dated June 20, 2019 be accepted with thanks and filed	CARRIED




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2019 - 268	T. WOLFE	ECODRIVE COMMITTEE MEMO	That the EcoDrive Committee memo as presented to the CAO be accepted with thanks and attached to the minutes of June 27, 2019; furthermore, that the agenda and minutes dated June 20, 2019 be accepted with thanks and filed	CARRIED
2019 - 269		NOTE AND FILE	That the following items be noted and filed with thanks: 1. 9.1.5 Government of Saskatchewan Occupational Health and Safety 2. 9.1.6 UMAAS Advisory Services and Government Relations 3. 9.1.8 Ministry of Government Relations - Bylaw 2019-04 4. 9.8.1 St. Walburg and District Recreation Board 5. 9.8.2 Northwest School Division Board Highlights 6. 9.8.3 North Central Transportation Planning Committee 7. 9.9.1 Incoming Correspondence 8. 9.9.2 Outgoing Correspondence	
2019 - 270	J. HALLETT	CLOSED SESSION	That go to closed session at 3:55 p.m. to discuss Human Resources and Long-Term Planning	CARRIED
			That the Regular Scheduled Council meeting reconvene at 4:06 p.m.	
2019 - 271	T. WOLFE	PUBLIC WORKS SUPERVISOR	That the Town Council supports the recommendation for a wage increase to \$69,000.00 per annum effective July 1, 2019	CARRIED
2019 - 272	T. WOLFE	ADJOURNMENT	That the June 27, 2019 Regular Scheduled Council meeting is adjourned at 4:10 p.m.	CARRIED



Minutes approved on July 24, 2019

Mayor

Chief Administrative Officer