

**TOWN OF ST. WALBURG COUNCIL REGULAR COUNCIL MEETING  
APRIL 25, 2019 CALLED FOR 1:00 P.M.  
TOWN OF ST. WALBURG COUNCIL CHAMBERS**

**MEMBERS PRESENT:** MAYOR GEORGE PRUDAT, DEPUTY MAYOR JAMIE HALLETT, COUNCILLORS TED WOLFE, JEAN STEINACHER, NANCY SCHNEIDER, KRISTIN LUKAN, VIRGINIA MOWERY  
**STAFF PRESENT:** CHIEF ADMINISTRATIVE OFFICER SHILOH BRONKEN

12:56 p.m. Call to Order by Mayor George Prudat  
Moment of Personal Reflection

**DELEGATION:  
R.C.M.P.**

12:58 p.m. Welcomed Corporal C. Brazaire to the April 25, 2019 Regular Scheduled Council Meeting on behalf of the R.C.M.P.  
1:35 p.m. Thanked Corporal C. Brazaire for attending the April 25, 2019 Regular Scheduled Council Meeting on behalf of the R.C.M.P.

**DELEGATION:  
E. REEVE**

1:36 p.m. Welcomed E. Reeve, representative of the North Saskatchewan River Municipal Health Holdings to the April 25, 2019 Regular Scheduled Council meeting  
2:07 p.m. Thanked E. Reeve for attending the April 25, 2019 Regular Scheduled Council meeting representing the North Saskatchewan River Municipal Health Holdings

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|--|---------------|--|---|----------------|
| 2019 – 165   | J. STEINACHER | <b>NORTH SASKATCHEWAN RIVER MUNICIPAL HEALTH HOLDINGS</b>      | That the Town of St. Walburg accepts the verbal report and submitted minutes of the North Saskatchewan River Municipal Health Holdings as presented by E. Reeve be accepted with thanks, and filed; furthermore, that the contact information as provided for the St. Walburg Region be noted and filed | <b>CARRIED</b> |
| 2019 – 166   | J. HALLETT    | <b>APPROVAL OF AGENDA FOR APRIL 25, 2019</b>                   | That the agenda as presented be accepted as a guide and attached to the minutes of April 25, 2019   | <b>CARRIED</b> |
| 2019 – 167   | J. STEINACHER | <b>LIST OF UPCOMING EVENTS/MEETINGS</b>                        | That the List of Upcoming Events/Meetings be accepted with the revisions  | <b>CARRIED</b> |
| 2019 – 168   | V. MOWERY     | <b>APRIL 11, 2019 REGULAR SCHEDULE COUNCIL MEETING MINUTES</b> | That the April 11, 2019 Regular Scheduled Council meeting minutes as amended be adopted with the approval date to be April 25, 2019   | <b>CARRIED</b> |
| 2019 – 169   | K. LUKAN      | <b>PUBLIC HEARING – BYLAW 2019-08</b>                          | That the Town of St. Walburg Council opens the Public Hearing for Bylaw 2019-08, being a bylaw to amend Bylaw 09-2013 known as the Zoning Bylaw   | <b>CARRIED</b> |
| 2019 – 170   | J. HALLETT    | <b>CAO REPORT</b>  | That the CAO reports including Memo, Daily Calendar, Log, One Note, Staff Meeting, and SUMA Webinar as presented be accepted with thanks and filed  | <b>CARRIED</b> |
| 2019 – 171   | K. LUKAN      | <b>ADMINISTRATIVE ASSISTANT REPORTS</b>                        | That the Administrative Assistant reports as presented be accepted with thanks and filed  | <b>CARRIED</b> |
| Councillor Kristin Lukan leaves the meeting at 2:40 p.m. |               |  |   |                |
| 2019 – 172   | J. STEINACHER | <b>COUNCIL COMMITTEES – 2019</b>                               | That the amended Council Committees – 2019 as presented be accepted and attached to the April 25, 2019 minutes  | <b>CARRIED</b> |

  


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**STAFF PRESENT: CHIEF ADMINISTRATIVE OFFICER SHILOH BRONKEN**

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|------------|--------------|--|--|----------------|
| 2019 – 173 | N. SCHNEIDER | <b>TERMS OF REFERENCE</b>                                      | That the Terms of Reference as presented by the Community Planning and Public Works Committees be approved as presented and added to the Town of St. Walburg Policy and Procedures Manual  | <b>CARRIED</b> |
| 2019 – 174 | V. MOWERY    | <b>PRIORITIES AND PLANNING COMMITTEE MEMOS</b>                 | That the Priorities and Planning Committee Chair memos dated April 23, 2019 and April 15, 2019 as presented to the CAO be accepted with thanks as amended and attached to the minutes of April 25, 2019; furthermore, that the agenda and minutes dated April 11, 15, and 23, 2019 be accepted with thanks and filed                     | <b>CARRIED</b> |
| 2019 – 175 | N. SCHNEIDER | <b>TOWN OF ST. WALBURG APRIL 25, 2019 ACCOUNTS FOR PAYMENT</b> | That the Town of St. Walburg Accounts for Payment on April 25, 2019 being cheques #8850 to #8879 and other payments #19040201-Man. To #19040203-Man. totalling \$78,492.84 be approved as presented for payment  | <b>CARRIED</b> |
| 2019 – 176 | V. MOWERY    | <b>COMMUNITY PLANNING COMMITTEE MEMO</b>                       | That the Community Planning Committee Chair memo as presented to the CAO, with the rescinding of the recommendation, be accepted with thanks and attached to the minutes of April 25, 2019; furthermore, that the agenda and minutes dated April 17, 2019 be accepted with thanks and filed  | <b>CARRIED</b> |
| 2019 – 177 | T. WOLFE     | <b>GARBAGE COLLECTION FREQUENCY</b>                            | That the Town of St. Walburg Council approves the recommendation of the Utilities Committee to increase garbage collection from one day to two days beginning June 1 to September 30 of each calendar year; furthermore, that this information be included as a draft policy for approval  | <b>CARRIED</b> |
| 2019 – 178 | J. HALLETT   | <b>UTILITIES COMMITTEE MEMO</b>                                | That the Utilities Committee Chair memo as presented to the CAO be accepted with thanks and attached to the minutes of April 25, 2019; furthermore, that the agenda and minutes dated April 18, 2019 be accepted with thanks and filed   | <b>CARRIED</b> |
| 2019 – 179 | J. HALLETT   | <b>EXPRESSIONS OF INTEREST</b>                                 | That the CAO complete the Expressions of Interest for the Investing in Canada Infrastructure Program for the following three (3) Capital Projects for consideration in the next five (5) years: <ul style="list-style-type: none"> <li>• Redline Utility Infrastructure</li> <li>• Water Treatment Plant</li> <li>• CN Museum</li> </ul> | <b>CARRIED</b> |
| 2019 – 180 | J. HALLETT   | <b>ASSET MANAGEMENT COMMITTEE MEMO</b>                         | That the Asset Management Committee Chair memo as presented to the CAO be accepted with thanks and attached to the minutes of April 25, 2019; furthermore, that the agenda and minutes dated April 17, 2019 be accepted with thanks and filed  | <b>CARRIED</b> |
| 2019 – 181 | J. HALLETT   | <b>NORTH CENTRAL TRANSPORTATION PLANNING COMMITTEE</b>         | That the North Central Transportation Planning Committee Report, Minutes, Financial Year End, and the Municipal Support Program as presented by representative Mayor George Prudat be accepted with thanks and filed   | <b>CARRIED</b> |
| 2019 – 182 | V. MOWERY    | <b>NOTE AND FILE</b>   | That the following items be noted and filed with thanks: <ol style="list-style-type: none"> <li>1. 9.8.2 Brightsand Lake Regional Park Authority – March 25, 2019 Minutes</li> </ol>   | <b>CARRIED</b> |

*Handwritten initials/signatures*

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2. 9.8.3 501 Utility Authority Inc. – April 23, 2019
3. 9.9.1 Incoming Correspondence
4. 9.9.2 Outgoing Correspondence

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|------------|---------------|--|--|----------------|
| 2019 – 183 | J. STEINACHER | <b>PUBLIC HEARING<br/>BYLAW 2019-08</b>                            | That the Town of St. Walburg Council closes the Public Hearing for Bylaw 2019-08, being a bylaw to amend Bylaw 09-2013 known as the Zoning Bylaw                                   | <b>CARRIED</b> |
| 2019 – 184 | J. HALLETT    | <b>BYLAW 2019-08 TO<br/>AMEND BYLAW 09-<br/>2013 THIRD READING</b> | That Bylaw 2019-08 being a bylaw to amend Bylaw 09-2013 known as the Zoning Bylaw be given third reading and adoption at the April 25, 2019 Regular Scheduled Town Council meeting | <b>CARRIED</b> |
| 2019 – 185 | T. WOLFE      | <b>ADJOURNMENT</b>   | That the April 25, 2019 Regular Scheduled Council meeting is adjourned at 4:30 p.m.  | <b>CARRIED</b> |

SEAL



Minutes approved on May 9, 2019

Mayor

Chief Administrative Officer