

TOWN OF ST. WALBURG COUNCIL REGULAR COUNCIL MEETING
 APRIL 11, 2019 CALLED FOR 2:00 P.M.
 TOWN OF ST. WALBURG COUNCIL CHAMBERS

MEMBERS PRESENT: MAYOR GEORGE PRUDAT, DEPUTY MAYOR JAMIE HALLETT, COUNCILLORS TED WOLFE, JEAN STEINACHER, NANCY SCHNEIDER, KRISTIN LUKAN, VIRGINIA MOWERY
STAFF PRESENT: CHIEF ADMINISTRATIVE OFFICER SHILOH BRONKEN

2:02 p.m. Call to Order by Mayor George Prudat
 Moment of Personal Reflection

2019 – 136	V. MOWERY	APPROVAL OF AGENDA FOR APRIL 11, 2019	That the agenda as presented be accepted as a guide and attached to the minutes of April 11, 2019; furthermore, Mayor George Prudat declared a conflict with agenda item 9.1.4 Development Permit – Discretionary Use	CARRIED
2019 – 137	J. STEINACHER	LIST OF UPCOMING EVENTS/MEETINGS	That the List of Upcoming Events/Meetings be accepted	CARRIED
2019 – 138	J. STEINACHER	MARCH 28, 2019 REGULAR SCHEDULE COUNCIL MEETING MINUTES	That the March 28, 2019 Regular Scheduled Council meeting minutes as amended be adopted with the approval date to be April 11, 2019	CARRIED
2019 – 139	V. MOWERY	CAO REPORT	That the CAO reports including Daily Calendar, Log, and One Note as presented be accepted with thanks and filed	CARRIED
2019 – 140	N. SCHNEIDER	RECORDS FOR DESTRUCTION	That the list as presented by the CAO be accepted for destruction of documents as per Bylaw 2019-02, Schedule A	CARRIED
2019 – 141	J. HALLETT	RESCIND RESOLUTIONS 2019 – 134, 2019 – 135 AND 2019 – 136	That resolutions 2019 – 134, 2019 – 135, and 2019 – 136 be rescinded in their entirety	CARRIED
2019 – 142	J. STEINACHER	BYLAW 2019-08 AMENDMENT TO ZONING BYLAW	That Bylaw 2019-08 being a bylaw to amend Bylaw 09-2013 be given second reading at the April 11, 2019 Regular Scheduled Council meeting; furthermore, a Public Hearing scheduled for April 25, 2019 at 1:00 p.m.	CARRIED
2019 – 143	T. WOLFE	ADMINISTRATIVE ASSISTANT REPORTS	That the Administrative Assistant reports as presented be accepted with thanks and filed	CARRIED
2019 – 144	N. SCHNEIDER	CHAIRMAN POSITION	That Mayor George Prudat steps down as Chair of the April 11, 2019 Regular Scheduled Council Meeting and Deputy Mayor takes the Chairman position	CARRIED
			Mayor George Prudat declares a conflict of interest and leaves Town Council Chambers at 2:41 p.m.	
2019 – 145	K. LUKAN	DEVELOPMENT PERMIT – DISCRETIONARY USE 458 – 5TH STREET EAST	That the Town of St. Walburg will issue a Discretionary Use for the property at #458 5 th Street East, in R1 Residential Zoning, with the following caveats: <ul style="list-style-type: none"> • Adherence to current Zoning Bylaw for Accessory Structures: maximum square footage to be 900 sq. ft., with the height no more than 4.0 meters from the grade to the underside of the eaves; and • Revised site plan to be provided upon consultation with the Building Inspector in relation to setbacks 	CARRIED




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Mayor George Prudat returns to Council Meeting at 2:48 p.m.

2019 – 146	N. SCHNEIDER	CHAIRMAN POSITION	That Deputy Mayor Jamie Hallett steps down as Chair of the April 11, 2019 Regular Scheduled Council Meeting and Mayor George Prudat resumes the Chairman position	CARRIED
2019 – 147	K. LUKAN	TOWN OF ST. WALBURG APRIL 11, 2019 ACCOUNTS FOR PAYMENT	That the Town of St. Walburg Accounts for Payment on April 11, 2019 being cheques #8827 to #8849 and other payments #19040101-Man. To #19040109-Man. totalling \$82,462.49 be approved as presented for payment	CARRIED
2019 – 148	K. LUKAN	ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION APRIL 2019 ACCOUNTS FOR PAYMENT	That the St. Walburg and District Fire and Rescue Accounts for Payment on April 11, 2019 being cheques #169 and #170 and other payments #190401 to 190410 totalling \$18,309.91 be approved as presented for payment	CARRIED
2019 – 149	V. MOWERY	TOWN OF ST. WALBURG LINE OF CREDIT FOR WATER TREATMENT PLANT	That the CAO contact Saskatchewan Municipal Board for preliminary approval of a \$250,000.00 Line of Credit specific to the Water Treatment Plant; furthermore, that this approval is dependent on a positive debit limit ration and pending said approval of the Saskatchewan Municipal Board that the CAO to contact Synergy Credit Union to continue the process, upon recommendation from the Finance Committee	CARRIED
2019 – 150	J. HALLETT	501 UTILITY AUTHORITY INC.	That the Town of St. Walburg approves the start up invoice in the amount of \$5,000.00 upon recommendation from the Finance Committee; furthermore, that the Finance Committee requests a budget, forecast, and future outcomes from the 501 Utility Authority Inc. to be presented as a delegation in the Finance Committee meeting	CARRIED
2019 – 151	J. HALLETT	SYNERGY CREDIT UNION FINANCIAL SERVICES AGREEMENT	That the Financial Services Agreement - Option 2 as presented by Synergy Credit Union be signed by the Mayor and the CAO for a term of 3 years	CARRIED
			3:15 p.m. Welcomed K. Daigneau of the Brightsand Lake Regional Park Authority to the April 11, 2019 Regular Scheduled Council meeting 3:20 p.m. Thanked K. Daigneau for attending the April 11, 2019 Regular Scheduled Council meeting representing the Brightsand Lake Regional Park Authority	
2019 – 152	J. STEINACHER		That the Town of St. Walburg accepts the verbal report and submitted minutes of the Brightsand Lake Regional Park Authority as presented by K. Daigneau be accepted with thanks, and filed	

That Mayor Prudat called a brief recess at 3:23 p.m.
 That the meeting reconvenes at 3:33 p.m.




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2019 – 153	K. LUKAN	2018 DRAFT FINANCIAL STATEMENT	That the Town of St. Walburg accepts as presented the 2018 Financial Statements as audited and prepared by Pinnacle Business Solutions; furthermore, that the Mayor and CAO sign off on the 2018 Financial Statements upon recommendation from the Finance Committee	CARRIED
2019 – 154	K. LUKAN	JANUARY AND FEBRUARY 2019 BANK RECONCILIATIONS	That the Town Council approves the January and February 2019 Bank Reconciliations as presented by the CAO, upon recommendation from the Finance Committee	CARRIED
2019 – 155	T. WOLFE	UTILITY INFRASTRUCTURE INSTALLATION TO LOT F	That the Town of St. Walburg contract Gory's Excavating and Trenching to complete service connections and fix the manhole on 4 th Avenue Close at an estimate of \$7,215.00 plus taxes upon recommendation from the Finance Committee; furthermore, that the contract to be completed by June 30, 2019	CARRIED
2019 – 156	J. HALLETT	FINANCE COMMITTEE MEMO	That the Finance Committee Chair memo as presented to the CAO be accepted with thanks as amended and attached to the minutes of April 11, 2019; furthermore, that the agenda and minutes dated April 3, 2019 be accepted with thanks and filed	CARRIED
2019 – 157	T. WOLFE	PUBLIC WORKS COMMITTEE MEMO	That the Public Works Committee Chair memo as presented to the CAO be accepted with thanks and attached to the minutes of April 11, 2019; furthermore, that the agenda and minutes dated April 1, 2019 be accepted with thanks and filed	CARRIED
2019 – 158	N. SCHNEIDER	ST. WALBURG ACTING TOGETHER	That the Town of St. Walburg adds the following group as a Town Committee to the Council Appointed Committees and that all documents that pertain to the appointments are amended: ➤ St. Walburg Acting Together	CARRIED
2019 – 159	V. MOWERY	COMMUNITY PLANNING COMMITTEE MEMO	That the Community Planning Committee Chair memos as presented to the CAO be accepted with thanks and attached to the minutes of April 11, 2019; furthermore, that the agenda and minutes dated March 27, 2019 and April 3, 2019 be accepted with thanks and filed	CARRIED
2019 – 160	J. HALLETT	ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION	That the Town of St. Walburg accepts the approved minutes from the General Meeting held April 24, 2018; furthermore, that the Town of St. Walburg accepts the DRAFT minutes from March 29, 2019 General Meeting	CARRIED
2019 – 161	N. SCHNEIDER	NOTE AND FILE	That the following items be noted and filed with thanks: 1. 9.8.1 Joint Lagoon Project Management Committee 2. 9.8.3 St. Walburg and District Recreation Board Minutes and report as presented by Mayor George Prudat 3. 9.8.4 Party in the Pasture 4. 9.9.1.1 SUMA Sector Meeting 5. 9.9.1.2 SUMA Workshop – Build the Best Workplaces 6. 9.9.1.3 Mysko Correspondence 7. 9.9.1.4 Stars Heli-pad Launch	CARRIED

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2019 – 162	V. MOWERY	CLOSED SESSION	That the April 11, 2019 Regular Scheduled Council meeting go to Closed Session at 4:40 p.m. as per Section 120 of <i>The Municipalities Act</i> and Part III of <i>The Local Authority Freedom of Information and Privacy Act</i> Councillors K. Lukan and J. Steinacher excused themselves from the meeting at 5:00 p.m.	CARRIED
		RETURN TO MEETING	That the April 11, 2019 Regular Scheduled Council meeting come out of Closed Session at 5:43 p.m.	
2019 – 163	V. MOWERY	CORRESPONDENCE TO THE RM	That the Mayor sign correspondence drafted by the Town of St. Walburg Council in regard to legal advice to the Joint Lagoon Project Management Committee; furthermore, that the CAO send the correspondence immediately	CARRIED
2019 – 164	T. WOLFE	ADJOURNMENT	That the April 11, 2019 Regular Scheduled Council meeting is adjourned at 5:44 p.m.	CARRIED

SEAL

Minutes approved on April 25, 2019



Mayor



Chief Administrative Officer